

Committee on the Status of Women Meeting Agenda April 30, 2019

Agenda Items include:

1. Selecting a chairperson or co-chairpersons (Jean's term on the CSW is ending)
 - chairpersons must have served for at least one year on the committee (because of our late start this academic year, we will interpret this to mean everyone who served beginning Fall 2018 has been on for one year)
 - the term of office is two years
 - the duties include:
 - convene and preside over CSW meetings
 - serve as liaison to the administration
 - prepare an end-of-the-year report for CSW member review
 - prepare and submit an annual budget request to the provost
 - in collaboration with the CSW record keeper, maintain the membership list
 - in collaboration with the CSW record keeper, update and maintain the CSW web site
2. Selecting a record keeper
 - the term of office is one year
 - the duties include:
 - prepare, circulate among members, and post on the web site minutes of the CSW meetings
 - post the CSW meeting schedule on the CSW web site
 - in collaboration with the CSW chairperson(s), maintain the membership list
 - in collaboration with the CSW chairperson(s), update and maintain the CSW web site
 - in collaboration with the University's archivist, archive appropriate CSW records and documents
3. Identify seat that will be open beginning in June 2019
 1. WS faculty member (3-year term)
 2. undergraduate student member (2-year term)
 3. discuss terms of current members
4. Plans for AY 2019-2020
 - Climate Survey status – Liz
 - data collection to assist in determining the current status of women on campus?
 - educational forum in fall?
 - educational forum in spring?
 - "marketing" the CSW?